

School Status Designation Appeal Form

(2013)

All information requested below must be complete and accurate. All relevant evidence must be provided at the time of the appeal submission for appeals to be processed and considered. **A district appeal must be received by the State Department of Education no later than 4:30 p.m. Friday, January 14, 2014. Submit the appeals form electronically to SSDAppeals@sde.ok.gov, by fax (405) 522-5310, or in person to the State Department of Education.**

Name of District Appealing: _____

Name of School/Site: _____

County Code _____ District Code _____ School Site Code _____

Reason for Appeal of School Status Designation: *(Please provide a brief explanation.)*

Evidence Included: *Note: All relevant evidence must be provided in a clear and concise format at the time of appeal submission.*

Required: (Please indicate with a)

Letter of Appeal from District Superintendent to State Department of Education _____

Requesting an appearance before the Appeals Committee _____yes _____no
(If yes, the contact person listed below will be notified about the appeals meeting date and time.)

Requesting a phone conference with the Appeals Committee _____yes _____no
(If yes, the contact person listed below will be notified about the appeals meeting date and time.)

Requesting a hearing under the Administrative Procedures Act _____yes _____no
(A hearing is not required to have an appeal reviewed but may be requested. If a hearing is requested, the district must provide a written waiver of the right of the district to receive a final School Status Designation from the Oklahoma State Department of Education within the specified time period required by OAC: 210:10-13-18; OAC 210:10-13-22; and NCLB.) Procedures pertaining to the hearing process can be found in Oklahoma Statute: Title 75 O.S. § 309.

District Contact Person(s): _____

Phone Number(s): _____

Email Address(s): _____